

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: KAKINADA****KAKINADA–533003, Andhra Pradesh, India**

R-13 Syllabus for EEE JNTUK

I Year – II Semester		L	T	P	C
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English- Communication Skills Lab - II (R13213)					

Prerequisite Course: Students should complete ECS Lab – I

Course Description and Objectives: To impart to the learner the skills of grammar as well as communication through listening, speaking, reading, and writing including soft, that is life skills.

Course Outcomes:

Upon completion of the course, the student will be able to achieve the following outcomes.

Cos	Course Outcomes	Pos
1	To develop and improve listening Skills	6
2	To develop and improve speaking Skills	9
3	To develop and improve reading Skills	6
4	To develop and improve writing Skills	7
5	To develop and improve Team Building Skills	8
6	To provide a primary exposure to employability	7

Syllabus:

UNIT 6 Body language

UNIT 7 Dialogues

UNIT 8 Interviews and Telephonic Interviews

UNIT 9 Group Discussions

UNIT 10 Presentation Skills

UNIT 11 Debates

TEXT BOOKS:

1. 'Strengthen your Communication Skills' Part-A by Maruthi Publications

REFERENCE BOOKS:

1. INFOTECH English (Maruthi Publications)
2. Personality Development and Soft Skills (Oxford University Press, New Delhi).